

TRIPURA ELECTRICITY REGULATORY COMMISSION



NOTICE INVITING TENDER FOR ENGAGEMENT OF CONSULTANT

No. F.47 / TERC / 09 / 443

Dated 8th Feb'2017

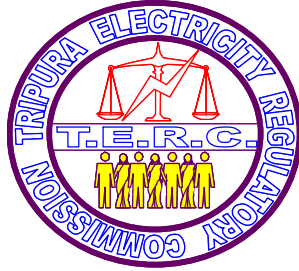
The Tripura Electricity Regulatory Commission invites Bids from Consultancy firms/Companies/Body/Association of persons to advise/frame the Commission for preparation of details report regarding Implementation of **“Scheduling , Accounting , Metering and Settlement of Transactions in Electricity (SAMAST) System in SLDC and Improvement of distribution arrangement of Utility for better revenue realization from sale of energy by reduction of Losses and by increasing competency”** as detailed in the bid document ,which can be obtained on payment of Rs.1000/-in cash or by demand draft payable to Secretary, TERC, Tripura or can be downloaded from the Commission’s website
www.terc.nic.in

The bids should be in two parts - the Technical Bid and Price Bid. Price bid of only eligible technical bidders as per Commission’s evaluation shall be considered. Interested Firms/Companies/Body/Association of Persons may furnish the Bids so as to reach Commission’s office by 3.00 PM of 20-03-2017 to be opened at 4.00 PM on the same day if possible. Otherwise , it will be opened in the next working day .

For and on behalf of the Commission

Sd/
08-02-2017
(Er . H . K . Das)
Secretary
TERC , Agartala .

TRIPURA ELECTRICITY REGULATORY COMMISSION



BID DOCUMENTS

FOR

UTILISING THE SERVICES OF CONSULTANCY
FIRMS/COMPANIES/BODY/ASSOCIATION OF PERSONS

FOR

PREPARATION OF DETAILED PROJECT REPORT(DPR) REGARDING IMPLEMENTATION OF (I) " SCHEDULING , ACCOUNTING , METERING AND SETTLEMENT OF TRANSACTIONS IN ELECTRICITY(SAMAST) SYSTEM IN SLDC AND (II) IMPROVEMENT OF POWER SUPPLY ARRANGEMENT OF UTILITIES FOR BETTER REVENUE REALIZATION FROM SALE OF ENERGY BY REDUCTION OF LOSSES & INCREASING COMPETITIVENESS .

LAST DATE OF SUBMISSION: 20-03-2017

Vidyut Bhavan, Bhutoria , Banamalipur , Agartala, Tripura (W), Pin-799001

Phone : 0381-2300137 , 0381-2326372(FAX)

Website: www.terc.nic.in

1. BACKGROU

The Tripura Electricity Regulatory Commission was created under the provision of Sub-section (1) of Section 17 of the Electricity Regulatory Commission Act' 1998 (14 of 1998) vide Government Notification No. F.1(17)/Commr./Power/2003 dated, 14-11-2003 notified in the Government of Tripura Gazette, Extra-Ordinary dated 26th May 2004 . Accordingly the Tripura Electricity Regulatory Commission was established on 31st May 2004 as a statutory body and as one man Commission under Electricity Act'2003. In addition , the commission , a quasi-judicial body, with effect from 10th June,2003 has come under the purview of the Electricity Act'2003, as the Electricity Regulatory Commission Act',1998 has since been repealed. The financial performances of power sector in Tripura was a matter of concern for the State Government and it had drawn up a plan for restructuring of Power sector in Tripura for better implementation of the Electricity Act'2003 vis-à-vis the Commission undertakes various functions under Section 86 of the Act within the State of Tripura; Accordingly, Tripura State Electricity Corporation Limited (TSECL) was constituted and registered as a public limited Company and started functioning w.e.f. 1st January 2005. The operational control of all assets relating to generation, Transmission and distribution and its allied activities have been transferred to Tripura State Electricity Corporation Ltd. (TSECL) from the erstwhile Power Deptt., Govt. of Tripura. As per Electricity Act'2003 TSECL is considered as a deemed Licensee who is responsible for generation, transmission and distribution of Power in Tripura till the formation of TPGL i.e. Tripura Power Generation Limited by bifurcating TSECL . The detailed scope of work is as under:

2. SCOPE OF WORK AND RESPONSIBILITIES:

Scope of works will be divided into two parts as follows :

(A). Preparation of detailed Project Report(DPR) including financial involvement regarding Implementation of “ **Scheduling , Accounting , Metering and Settlement of Transactions in Electricity (SAMAST) System in SLDC** . This details reports must be prepared considering over all concept of the SAMAST (Scheduling , Accounting , Metering and

Settlement of Transactions in Electricity) report of the Committee constituted by FOR(Forum of Regulators) and covering all aspects relating to Engineering, Finance, Accounts, Legal , Regulations & Taxation etc. The Detailed Project Report (DPR) should include technology specific parameters for all kind of technologies. While preparing the said DPR (Details Project Report) , the consultant shall keep in view the following:

- (i). The Electricity Act, 2003, National Electricity Policy, Tariff Policy and rules and guidelines issued by Government of India (GOI) under the Electricity Act,2003;
- (ii). Settlement of Deviations for Short-Term open Access transactions.
- (iii). Recommendations of FOR(Forum of Regulators).
- (iv). Indian Electricity Grid Code / State Grid Code .
- (v). Large Scale Integration of Renewable Energy .
- (vi). Energy Accounting and Settlement arrangement among the Intra State Entities .
- (vii). Interface Energy Meters with AMR infrastructure for Intra State Entities along with details in technical specification, make , rates , interface boundary etc.
- (viii). Energy accounting and settlement procedure among the Intra State Utilities.
- (ix). Procedure for Deviation Account and their Settlement .
- (x). Archival and Utilization of Interface Energy Meter Data .
- (xi). Energy accounting and Deviation Settlement mechanism during STOA(Short-Term Open Access) involving , Registry , clearing and settlement including the up gradation of Information Technologies etc .
- (xii). Establishment of State Regulatory Pool Account .
- (xiii). The Consultant is required to visit different locations for interaction with SLDC / DISCOM authority for collection of required data .
- (xiv). Other relevant matters as required to complete the work in full.

(B) Preparation of detailed Project Report(DPR) including technical procedural details regarding overall Improvement of Power Supply arrangement of Utility for better revenue realization by reduction of losses and by increasing competitive approaches . While preparing the said DPR (Details Project Report) , the consultant shall keep in view the following

- (a). The Electricity Act, 2003,

- (b) National Electricity Policy , 2005 or as on updated .
- (c).National Tariff Policy,2016 and rules and guidelines issued by Government of India (GOI) under the Electricity Act,2003;
- (d).Overall energy accounting of the Utility/Utilities by dividing the consuming area in to 8(Eight) or convenient Zones .
- (e).Details of technical procedures for receiving the energy in different zones and distributing energy to the consumer's end .
- (f).Details procedures for reducing the Transmission , Distribution losses .
- (h).Details procedures for reducing Average Technical & Commercial loss (AT&C loss) including procedure for theft of energy .
- (i).Details procedure for calculation of Transmission and Distribution for the concerned zones including calculation of AT&C loss for the concerned zones .
- (j).Overall calculation of different losses of the Utility/Utilities of the state .
- (k). The consultant is required to visit different locations for interaction with DISCOM authority for collection of correct data as required .
- (l).The consultant is required to prepare a comparative statement involving financial matter between existing and proposed Distribution system in respect of better improvement reducing AT&C loss and economic techno-commercial system .
- (m) Consideration of future prospect and assignment to Smart Grid etc.

3. QUALIFYING REQUIREMENT OF BIDDER :

The qualifying requirements of the consultant will be as under:

- a) Consultant will be a Firm or a Company or a body or an Association of persons.
- b) The consultant should have expertise in the field of technology, regulatory affairs , legal, finance etc. and should have a clear understanding of power Scenario and developments over the last decade including applicable policies along with the experience of having assisted the Central/State Electricity Regulatory Commission up to 31st March 2016 in framing such type of DPR/Details Report as mentioned in the scope of work for at least one similar nature of job for CERC/SERC or any DISCOM .But higher grading will be eligible for more experiences
- c) The Consultant must be financially sound and annual turnover must not be less than Rs. 1.00 Cr.(Rupees one Crore) for which audited account are to be submitted .

- d) The Consultant/Firm must furnish the copies of Certificates of Registration as service Firm , PAN , Service Tax Registration , Professional Tax Registration etc. as applicable.
- e) Notwithstanding anything stated above , TERC reserves the right to verify and assess the bidder's capability and capacity to perform the work and such decision of TERC cannot be questioned .
- f) The submission of any bid connected with these documents and specifications shall constitute an agreement that the bidder shall have no cause of action or claim against TERC for rejection of his bid or if TERC may elect to withdraw the invitation to bid . TERC shall always be liberty to reject or accept any bid or all bids as its sole discretion and any such action shall not be called in to question and the bidder shall no claim in that regard against TERC . TERC will not be bound to give any reason for the rejection of the bid.
- g) TERC may amend the bid documents at any time by issue an amendment .
- h) TERC reserves right to engage other Consultant/Firm , based on the tasks that may arise in the mid-term and outside the purview of this scope of work .
- i) Documents/self certified copy in support of all the above needs to be submitted along with the Bid Document , other wise bid will be liable for rejection .

4 . QUALIFICATION AND EXPERIENCE OF KEY PERSONNEL:

- a) The consultant should identify a team headed by a team leader and two other members to deal with the proposed work.
- b) At least one member in the team should be a graduate in engineering but preference will be given to the relevant qualification .
- c) One member of the team should have a finance degree i.e. MBA (Finance)/PGDBA/ICAI (Cost)/CA/CFA/MMS.
- d) The team should have expertise in the field of IT ,regulatory, legal, finance and should have a clear understanding of power Scenario and developments over the last decade including applicable policies. The team leader should have the experience of having assisted the Central/State Electricity Regulatory Commission up to 31st March 2016 in framing of such type of DPR/ Report for at least one Job but more grade will is eligible more experience .
- e) Each member of the team should be a full time employee of the consultant.
- f) No member of the team should be changed except with the prior approval of the Commission.

- g) Consortium system of Firm / Consultant are not eligible for the said job of TERC .

5 BIDDING SCHEDULE

Bidding schedule for selling and receiving bid document as follows :

SL	Particulars	Time period
1	Sale of Tender Document	Upto 20-03-2017 , PM
2	Last date of receipt of Bid proposal	Upto 20-03-2017 , 3PM
3	Opening of Technical Bid	On 20-03-2017,4 PM (If possible)
4	Opening of Financial Bid	To be intimated later

6 COMPLETION SCHEDULE OF WORK :

The Consultant must complete the overall work within 105(One Hundred and Five) days as mention below :

Sl.No.	Activity	Schedule of completion
1.	Submission of the consultation paper and draft DPR for the scope of work.	45 days after receipt of order
2.	Provide summary of clarification and furnish recommendations on the comments/views of the Commission	30 days after receipt of comments / clarification etc. as required .
3.	Discussion with the Commission on comments /views /clarification etc.	15 days
4.	Review of comments/views/ clarification etc. of Commission	10 days.
5.	Finalization of Detailed Project Report (DPR) along with two Part i.e. Part-A & Part-B after incorporating the views of the Commission.	5 days

The above activity wise time schedule for items at Sl.no.1,2,3,4 & 5 is indicative. However, the total time taken for completion of work envisaged in the said items shall not exceed 105 days which is the total of the number of days indicated above for the said items of work.

7 . CONTRACT PERSON AND ADDRESS :

The address for collection of Bid documents and submission of the same are given below :

To
The Secretary ,
Tripura Electricity Regulatory Commission ,
Bidyut Bhavan , North Banamalipur , Bhutiria , Agartala -799001,
E-mail : hkdas1965@rediffmail.com , khurshed1962@rediffmail.com
Phone : 0381-2300137 , 0381-2326372 (FAX) .

8 . EVALUATION CRITERIA:

The proposal shall be first evaluated for the qualifying requirements as per para-3 and 4. The proposals meeting the qualifying requirement would be further evaluated into two stages i.e. technical evaluation and financial evaluation. Technical evaluation would consist of evaluation of bidders and the team. For the purpose of evaluation; an Evaluation Committee will be formed by the Commission.

9 TECHNICAL EVALUATION :

The Technical Evaluation will be done on the basis of the following criteria and maximum marks of 100 . Minimum qualified score for the Technical bid will be 60 and above for all bids . After completion of the evaluation , the commission will inform those consultants whose proposal didn't meet the minimum qualifying marks or were non responsive to the terms and conditions of the tender and the Financial proposals will be returned un open condition . Qualified Bidders will be informed accordingly to attend at the office of the Secretary on the date decided for opening of Financial Bid . The segregation of marks for each criteria will be as follows :

SL	Particulars of Criteria	Marks allotted
1	Consultant Relevant experience	40 mark
2	The quality of Methodology	20 mark
3	Qualification and competence of the key-staff for the assignment	35 mark
4	Methodology of transfer of knowledge to Commission's staff	5 mark
	Total	100 marks

10. FINANCIAL EVALUATION:

Financial Bid of the qualified bidders will be opened by the Evaluation Committee in presence of those consultant or their representative(If attended) whose Technical Bids are shortlisted for financial evaluation .Evaluation of price bids shall be done on lump sum total adjusted price separately:

- (i) Weight for financial parameters: Proposal with the lowest total adjusted price shall be awarded a financial score(F) of 100 and other proposals shall be given financial scores that are inversely proportional to their total adjusted prices.
- (ii) The total score of the Bid (B) will be obtained by weighting the Technical and Financial scores and adding them as under:
$$B = (0.7 T + 0.3 F)$$
- (iii) The consultancy assignment shall be given to the bidder who secures highest score as per evaluation process for the entire scope of the work.

11. PERIOD OF CONTRACT:

The Consultant must complete the job within 105(One Hundred and Five) days which will be reckoned from the 15th day of issue of Letter of Award (LOA) and the Final report must be submitted to the Commission. The consultant must complete the work as per working schedule indicated in Para-6 .

12. COLLECTION AND SUBMISSION OF BID:

A set of Bid documents and Terms & Conditions of the Bid may be purchased by a interested eligible Consultant/Firm on payment of non-refundable fee of Rs. 1000.00(Rupees One Thousand) by cash or Demand Draft from Nationalized or Scheduled Bank in favour of Secretary , TERC , payable at Agartala . The tender document will be available at Commission's office during working hour as specified .The said documents will also be available in TERC website : www.terc.nic.in also and can be downloaded . But in that case , Demand Draft of Rs. 1000.00(Rupees One Thousand) as specified above must be submitted along the proposal without which the said proposal will be rejected summarily .

- (i). Bidders are required to furnish the desired information and documents in English. Any literature furnished in another language, must accompany an English translation. For the purpose of interpretation of the document only the English version will be taken into consideration.
- (ii). The Bid document should be typed out or filled in ink.

- (iii). As far as possible any cutting or over - writings in the proposal or in the document must be avoided. If unavoidable, it should be signed by the signatory authorized to sign the tender document.
- (iv). The bid document should be submitted by the Firm/Company/Association of Persons having purchased the tender document in its name. The down loaded documents must accompany a Demand Draft of 1,000/- (Rupees One thousand only) from any Nationalized or Scheduled Bank of India in favour of Secretary, TERC payable at Agartala towards the cost of document. The tender document is not transferable.
- (v). The Bid documents must be submitted in the following manner:
 - a) The bid document must accompany an Earnest Money Deposit of Rs.70000.00(Rupees Seventy Thousand) in the form of crossed Demand Draft / Pay Order in favour of Secretary, TERC, payable at Agartala placed in a separate sealed envelope superscribed as BID EARNEST MONEY on top of the envelope.
 - b) The technical bid documents (Form 1 to 7) along with deviation schedule (Annexure-I) must be furnished as explained hereinafter, in three sets, placed in a separate sealed cover super scribed as TECHNICAL BID DOCUMENT on the top of the envelope.
 - c) The price bid must be quoted in three sets (Form - 9) and placed in a separate sealed cover clearly marked as PRICE BID on the top of the envelope. Price bid of the Bidders found eligible on the basis of evaluation of technical bids and short - listed will be opened for which date and time will be communicated in due course of time.
 - d) The sealed envelopes as above be put in one single packet, sealed and clearly superscribed as TENDER FOR CONSULTANCY. Name, address and Telephone Numbers of the Bidder shall be clearly written on the envelope.
 - e) Tender documents be submitted in the name of Secretary, Tripura Electricity Regulatory Commission, Bhutoria, Banamalipur , Agartala, Tripura(W), Pin-799001on or before 3.00 PM. on 20-03-2017.Commission may, at its discretion, extend the time & date for the submission of the Bid document.
 - f) The document other than the price bid submitted by due date and time as above will be opened at 4.00 PM. on 20-03-2017 in Commission's office. Representatives of Bidders who wish to be present may attend the opening of the technical bid.
 - g) Commission reserves the rights to modify the document by issuing amendment/clarifications well before the due date.

- Such amendment(s)/clarification(s) will be sent by fax/ e-mail to the Bidders. In such an eventuality, if it so arises, the Commission may allow time to Bidders to modify their offers, if bid has been submitted.
- h) The Bidders must invariably indicate that the proposal is FIRM and that it will remain valid for a period of not less than six months from the date of opening of the technical bid.
- (vi). After scrutiny the bids can be rejected if:
 - a) It is not received on or before the due date & time or not accompanied with the required documents & schedules.
 - b) Bid is not accompanied with the requisite earnest money or cost of bid documents .
 - c) Proposal will be for fixed price .
 - d) Proposal is not valid for the requisite time period.
 - (vii). Commission reserves the right to reject any proposal if:
 - a) a material mis-representation is made or discovered, or
 - b) the Bidder does not respond to TERC asking for supplementary information required for the evaluation of the proposal within the given time period.
 - (viii). In the event of the Bidder not responding to further negotiations/clarifications as may be required for the finalization of the bid, the TERC reserves the right to reject the bid.
 - (ix). Any deviation to any para of this document must be properly spelt out in the deviation schedule in Schedule-II, to be submitted with the bid document, giving details of page number and para number, detailing the deviations. TERC reserves the right to accept or to reject any deviation.
 - (x). After opening of the bids and until finalization the bidder will not enter into any correspondence with TERC except for any clarification sought by TERC.
 - (xi). The authorized person must sign & stamp each page of the proposal.
 - (xii). Correct Bid proposal submission is the Bidder's responsibility. There will be no consideration for errors and omissions on part of the bidders.
 - (xiii). It is clarified that TERC is under no obligation to select any consultant/consulting agency, or to assign reasons for selecting any particular consultant/consulting agency or to disclose the methodology of awarding technical scores in the evaluation sheet by the Evaluation Committee. TERC is also under no obligation to proceed with the work or part thereof.

13. TECHNICAL BID:

Bidder must furnish the technical bid (in Form -1 to Form-7) along with Annexure- I (If required) .

14. PRICE BID:

a).Price bids must be furnished in For 8 and Form - 9

b).The bidder should quote the lump sum price in Schedule - III for the work mentioned therein inclusive of all charges like lodging, boarding, travelling and other incidental expenses and inclusive of statutory levies and service tax at current level .The service tax shall be payable as per the prevailing rates.

C).The Bidder should also quote rate of per manday at bidders and TERC's office separately for total 30 man days i.e.15 at Bidder's office and 15 at TERC's office for taking up any extra related work which will be considered for evaluation. The number of mandays could be increased by mutual consent.

d). Price bid should be placed in a sealed cover and so clearly marked on the cover.

e).The price quoted by the bidders must be the firm price. No variation on will be allowed thereafter

f). Service tax will not also be variable .

15. TERMS OF PAYMENT :

Payment for the activities of consultancy services, mentioned in Schedule-III, will be made in three (3) installments, as under:

- (i). First installment of 30% will be payable after preparation of consultation paper and the draft DPR for both part of Job .
- (ii). Second installment of 20% will be payable after scrutiny and rectification of the Draft DPR by the Commission if required .
- (iii). Balance 50% shall be payable after one fifteen days of submission of Final DPR along with two part .
- (iv). Income Tax as applicable (10 % or as required) will be deducted at source.

16. COMPENSATION FOR DELAY:

For any delay attributable to the consultant in completion of work as specified in para-2 (i.e. in Scope of work) , a compensation of 1% of the contract price per week or part thereof subject to a maximum of 5% of contract price shall be recovered. However, the delay could be condoned by the Commission, if reasonable grounds exist for the same.

17. SECURITY AND AGREEMENT:

The Successful Bidder shall be required to execute an agreement in the prescribed format on Rs.100/-(One Hundred Rupees) non judicial stamp paper of Tripura State within 15 days from the date of issue of the work order and to furnish a security (In terms of Demand Draft of Lum-sum amount of one lakh rupees in favour of Secretary ,TERC on SBI or any other Nationalized or scheduled Bank of India) . Earnest money amount as available with the Commission shall be adjusted in security amount. In case of failure in executing the contract agreement within the specified time period from the date of issue of the order, the earnest money deposit may be forfeited and Commission may consider the next competitive Bidder depending on the norms of Commission.

18. CONFIDENTIALITY OF DATA AND DOCUMENTS

19. The consultant shall not utilize or publish or disclose or part with to a third party, any part of data or statistics or proceedings or information collected for the purpose of this assignment or during the course of the assignment from the Commission, without the express written

20. TERMINATION OF THE CONTRACT :

21. The Commission by giving 15 days notice to the consultant may terminate the contract, if the consultant is unable to accomplish the assigned works or if the performance of the consultant is not satisfactory or a material misrepresentation is noticed.

22. RELEASE OF SECURITY MONEY :

Security money will be released after six month from the date of completion of the contract period .

23. SPECIAL TERMS AND CONDITION OF BIDs :

24. (i).It is relevant to mention here that this bid is invited for **preparation of details Project report (DPR) in two part i.e. Part A & Part B including financial involvement .**

25. (ii) Part A will be regarding Implementation of “ *Scheduling , Accounting , Metering and Settlement of Transactions in Electricity (SAMAST) System in SLDC considering report of SAMAST framed by the Committee constituted by FOR(Forum of Regulators) and other members of DISCOM*

26. (iii) Part B will be regarding Improvement of distribution arrangement of Utility of Tripura for better revenue realization from sale of energy by reducing Losses and increasing competitiveness .

27. The overall job has to be completed within 90(Ninety) days .
28. Documents/Certificates for minimum one year experience must be enclosed for similar nature of job , otherwise ,the bid will be rejected. Higher grade is eligible for more experience
29. Copies of all the relevant documents must be as on upto date in support of the validity of the Consultant / Organization .
30. Commission may hold weekly meeting , or more frequently if so needed . So , the key-person staff must prepare the DPR within the Commission premises during working hours .
31. Each page of the proposal must sign and sealed by the consultant /Firm .
32. Quoted price will be firm , thus no price variation is applicable .
33. Price must be quoted for two part separately i.e. Part-A , Part-B as per Schedule –III .
34. After completion of the overall DPR in all respect , 5(Five) copies of the complete booklet must be handed over to the Commission along with the soft copy .

For and on behalf of the Commission

Sd/
08-02-2017
(Er. H . K . Das)
Secretary
Tripura Electricity Regulatory Commission
Agartala , Tripura(West)

TECHNICAL PROPOSAL SUBMISSION FORM

(To be placed along with Form 2 to 7 in the sealed cover containing technical bid)

To
The Secretary ,
Tripura Electricity Regulatory Commission ,
BidyutBhavan , Bhutoria , Banamalipur ,
Agartala, Tripura (West) , PIN-799001 .

Sir ,

We , the undersigned , offer to provide the consultancy services for the following assignment in accordance with your advertisement / letter dated
.....
.....
.....
.....
.....

We are submitting our proposal for the assignment , which includes the technical proposal and the financial proposal sealed under separate envelope . Each page of the proposal has been signed by the Authorized Signatory .

If negotiations are proposed by the Commission at any state , we undertake to negotiate on the basis of proposed staff . Our proposal is binding upon and subject to the modifications resulting from contract negotiations .

We undertake that you are not bound to accept any proposal you receive .

Emclo : As above .

Yours Sincerely

Authorized Signatory :
Name and Title of the Signatory :
Name of the Firm :
Address :

Form - 2

TECHNICAL PROPOSAL (Firm's References)

(Relevant services carried out during past year that best illustrate Qualification)

(Using the Format below , provide information on each reference/assignment for which your firm/entity , either individually as a corporate entity or as one of the major companies within as association , was legally contacted)

SL	Particulars	To be filled up
1	Assignment name :	
2	Name and address of the client :	
3	(i). Professional staff including Senior staff(Project Director/Coordinator, team Leader) provided by your Firm/Entity(Attach profiles) (ii). No. of staff-week, duration of assignment .	
4	Date of commencement and completion (date/Month/year)	
5	Details of associated consultants , if any	
6	No. of month of professional staff provided by associated consultants ,	
7	Approximate value of services (In Rs.)	

Yours Sincerely

Authorized Signatory :
Name and Title of the Signatory :
Name of the Firm :
Address :

Form - 3

TECHNICAL PROPOSAL

(Format of Curriculum Vitae(CV) for proposed professional staff)

SL	Particulars	To be filled up
1	Proposed position	
2	Name of the Firm	
3	Name of staff and Nationality	
4	Profession	
5	Date of Birth	
6	Years with Firm / Entity	
7	Membership in professional Societies	
8	Details of Task assigned	
9	Key Qualification and experience (i) Degree/Diploma (With specialization if any) (ii) Year of passing (iii) Institute / College (iv) Area of expertise (details of relevant experience)	

Yours Sincerely

Authorized Signatory :
Name and Title of the Signatory :
Name of the Firm :
Address :

TECHNICAL PROPOSAL

(Description of the Methodology and work plan for performing the assignment / Also mention any specific support required from the Commission)

Yours Sincerely

Authorized Signatory :
Name and Title of the Signatory :
Name of the Firm :
Address :

Form - 5

TECHNICAL PROPOSAL

Activity (Work Schedule)

(May include flow-diagram and / or PERT Chart for details)

Assume Zero point

SL	Particulars of Task	Completion date with reference to assumed zero point .
1		
2		
3		
4		
5		
6		
7		
8		
9		

Yours Sincerely

Authorized Signatory :
Name and Title of the Signatory :
Name of the Firm :
Address :

Form - 6

TECHNICAL PROPOSAL

(Team Composition and Task Assignment)

Technical / Managerial Staff

(May include flow-diagram and / or PERT Chart for details)

SL	Name	Position	Task	Availability Schedule (In weeks of the assignment)					
				1	2	3	4	5	6....
1									
2									
3									
4									
5									

Yours Sincerely

Authorized Signatory :
Name and Title of the Signatory :
Name of the Firm :
Address :

TECHNICAL PROPOSAL

(Description of extent of transfer of knowledge and documents/working to Commission's staff)

Yours Sincerely

Authorized Signatory :
Name and Title of the Signatory :
Name of the Firm :
Address :

Form - 8

FINANCIAL PROPOSAL SUBMISSION FORM

(To be placed along with Form-9 in the sealed cover containing Financial Bid)

To
The Secretary ,
Tripura Electricity Regulatory Commission ,
Bidyut Bhavan , Bhutoria , Banamalipur ,
Agartala , Tripura(West) , PIN-799001 .

Sir ,
We , the undersigned , offer to provide the consultancy services for the following
assignment in accordance with your advertisement / letter dated
.....
.....
.....
.....

We are hereby submitting our proposal (In Form-9) sealed under separate envelope for
the assignment. Our attached Financial proposal is for the sum of
..... (Amount in words and Figure) assignment . This amount
is inclusive of our profession fee , profits and taxes & levies which we have estimated at
..... (Amount in words and Figure for this assignment .
Our Financial proposal shall be binding upon us subject to the modification resulting from
contract negotiations , made by the Commission at its discretion . Each page of the
proposal has been signed by the Authorized Signatory . We understand that you are not
bound to accept any proposal you receive .

Yours Sincerely

Authorized Signatory :
Name and Title of the Signatory :
Name of the Firm :
Address :

SCHEDULE - II
(DEVIATION SCHEDULE)

S.No.	Para No.	Description	Deviation

Authorized Signature

Signature

Name

Form - 9
PRICE SCHEDULE(FINANCIAL BID)

SL	Name of Job	Total basic price (In Rs.)	Total taxes (In Rs.)	Total Job price (In Rs.)
1	Lum-sum price for consultancy service for as per scope of work stated in Para-2 as below : Preparation of detailed Project report (DPR) including financial involvement regarding Implementation of “ Scheduling , Accounting , Metering and Settlement of Transactions in Electricity (SAMAST) System in SLDC and Improvement of distribution arrangement of Utility for better revenue realization from sale of energy by reduction of Losses ”			
1(i)	<u>Part-A</u> Project Report for Implementation of “ Scheduling , Accounting , Metering and Settlement of Transactions in Electricity (SAMAST) System in SLDC considering report of SAMAST framed by the Committee constituted by FOR(Forum of Regulators) and other members of DISCOM			
1(ii)	<u>Part- B</u> Project Report for Improvement of distribution arrangement of Utility of Tripura for better revenue realization from sale of energy by reduction of Losses ”.			
	Total price			

Note :

1. Price quoted are firm
2. Price are includes of all charges like lodging, boarding, transportation, travelling and other incidental expenses and statutory levels at current level, Service tax shall be payable extra at the rate prevailing on the date of invoice. The current rate of service tax is.....
3. The price are valid for a period of six months from the date of opening of technical bid.

Authorized Signature

Signature

Name